



Diagnostic Imaging Accreditation Scheme - Fact Sheet

What information does an accreditor require?

Accreditors and the Scheme

An accreditor is an independent organisation appointed by the Minister for Health as an accreditor for the Diagnostic Imaging Accreditation Scheme (The Scheme).

Accreditors accept applications for accreditation, perform audits and grant accreditation. They also advise the Department of Human Services of practices' accreditation status and liaise with the Department of Health as required.

Each accreditor has their own forms and processes for accepting applications for accreditation. However, the types of evidence required for accreditation will be the same.

This fact sheet provides general information only. For specific information about information required for accreditation and how to apply, contact your accreditor of choice.

Types of information required

Your accreditor will require a range of records and documents (such as policies and procedures) in order to establish your compliance with the Standards.

Records include:

- Registration and licencing of staff involved in the capture or reporting of diagnostic images
- Compliance with state or territory radiation safety legislation
- An inventory of diagnostic imaging equipment
- Servicing reports or contracts of equipment
- Collection and review of data regarding the practice's diagnostic imaging services
- Information available to patients about diagnostic imaging practices
- Patient records including medical history and consent to procedures where applicable
- Feedback and complaints records
- Incidents and improvements registers

Policies, procedures or guidelines covering:

- Governance and management structure
- Consistent and safe diagnostic imaging practices
- Provision of services, including managing requests for diagnostic services and reporting
- Management of medications and patient reactions
- Infection control

- Patient identification and transfer of care
- Management of patient feedback and complaints

Your practice may choose **one** of the following accreditors:

HDAA Australia Pty Ltd

Phone: 1800 601 696

[HDAA Website - www.hdaau.com.au](http://www.hdaau.com.au)

National Association of Testing Authorities Australia (NATA)

Phone: 1800 621 666

[NATA Website - www.nata.asn.au](http://www.nata.asn.au)

Quality Innovation Performance Ltd (QIP)

Phone: 1300 888 329

[QIP Website - www.qip.com.au](http://www.qip.com.au)

To learn more about the Diagnostic Imaging Accreditation Scheme, visit the Department of Health [Diagnostic imaging under Medicare](#) website.