

Annual Reporting Template

This template sets out the statutory annual reporting requirements that a participating insurer will need to provide to the Department of Health.

A medical indemnity insurer will be required to send this information by 31 August (each year – starting in the 2020-21 financial year) to the Medical Indemnity Team at:
Medical.Indemnity@health.gov.au.

The Department's Role

Once these reports are received, the Department has 30 days to publish this information on the Department's website (by 31 September of each year).

The published information will only include the total numbers for each item collected. Insurers' individual information will not be published or made available to anyone outside the Department of Health.

The final figures will be made available on the website each year on the following link:
<https://www1.health.gov.au/internet/main/publishing.nsf/Content/health-medicalindemnity-pubs.htm>

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Name of Insurer:	
Financial year:	
Number of refusals.	
Number of refusals that were the subject of a complaint made to the Australian Financial Complaints Authority (this will apply regardless of whether the complaint has been resolved or not).	
The number of occasions in the financial year where a medical practitioner withdrew from entering into a contract of insurance with a medical indemnity insurer for professional indemnity cover.	
Number of insurance contracts imposing a risk surcharge.	
Number of insurance contracts imposing a risk surcharge that were the subject of a complaint made to the Australian Financial Complaints Authority (this will apply regardless of whether the complaint has been resolved or not).	
Approved by (including name and position)	
Witnessed by (including name and position) (witness has to be an employee based in the insurer's Financial Auditing Area.	
Date Approved	